

SCHOOL BOARD MINUTES
Crookston Public Schools
Independent School District #593
Monday, March 25, 2024 – 5:00 p.m.
Crookston High School Choir/Orchestra Room

1. **CALL TO ORDER:**

The meeting was called to order by Chairperson Frank Fee at 5:03 p.m.

Board Members Present: Dave Davidson, Tim Dufault, Frank Fee, Marcia Meine, Mike Theis

1.1 Pledge of Allegiance

1.2 Visitors/Non-Agenda Items

2. **APPROVAL OF AGENDA:**

2.1 **Additions or Corrections to Agenda:** There were no additions or corrections made to the main agenda:

2.2 **Approval of Agenda:** A motion was made by Member Meine and seconded by Member Theis to approve the main agenda as printed.

All voted aye. Motion approved.

3. **FEATURE PROGRAM**

3.1 Knowledge Bowl – Presented by: Katelyn Stegman, Advisor

4. **CONSENT AGENDA:**

A motion was made by Member _____ and seconded by Member _____ to approve the Consent Agenda which included the following items:

4.1 Approve prior minutes

4.1.1 February 26, 2024 Regular Meeting

4.1.2 March 6, 2024 Special Meeting

4.2 Approve current bills as presented.

4.2.1 Approval of current bills in the amount of \$1,899,306.02 which includes the following amounts:

General: \$1,698,880.78

Food Service: 55,755.55

Community Service: 1,557.10

Building Construction: 135,697.83

Debt Redemption: 3,000.00

Trust: 3,125.00

Student Activities: 1,289.76

Total: \$1,899,306.02

BOARD CLERK


Mike Theis

- 4.3 Personnel Items:
- 4.3.1 Accept resignation letter from Rachel Hurner, Elementary Teacher at HES, effective May 31, 2024. *(letter on file in D.O.)*
 - 4.3.2 Accept resignation letter from Marisa Arriaga, Paraprofessional at HES, effective immediately. *(letter on file in D.O.)*
 - 4.3.3 Accept resignation letter from Markarita Bixby as Kitchen Helper at CHS, effective March 5, 2024 *(letter on file in D.O.)*
 - 4.3.4 Approve Spring Coaches List *(see attached)*
 - 4.3.5 Approve employment with Serena Duquette as a Paraprofessional and Student Success Coordinator at HES, at \$15.51 per hour on Step 1 of the Paraprofessional Salary Schedule, 7 hours per day, effective March 11, 2024. Serena will be replacing Nickk Caputo, who has resigned.
 - 4.3.6 Approve employment with Michelle Horn as a Paraprofessional at CHS, 7 hours per day at \$18.09 on Step 7 of the Paraprofessional Salary Schedule, effective March 18, 2024. Michelle will be replacing Monique Arguelles, who has resigned.
 - 4.3.7 Approve employment with Marcel Vaudrin as Mechanic/Bus Driver for the District, 8 hours per day, at \$23.00 per hour/\$26.00 per hour once he acquires his Bus Driver Endorsement, effective March 19, 2024. Marcel will be replacing Kenny Olson, who has retired.
 - 4.3.8 Approve Employment with Jennifer Ehlen-Leitner as a Special Ed Instructor, 1.0 FTE at MA Step 12, 183 days, effective August 29, 2024. Jennifer will be replacing Jenifer Dockter, who has retired.
- 4.4 Acceptance of Grants/Donations
- 4.4.1 Donation in the amount of \$500 from the Eldred Farmer's Elevator Co. for FFA
 - 4.4.2 Donation in the amount of \$500 from the Noon Day Lions Club for Middle School Field Trips
 - 4.4.3 Donation in the amount of \$500 from the Matron's Club for HES winter clothing supplies
 - 4.4.4 Donation in the amount of \$2,000 from the Halstad Telephone Co. for Scholarships
 - 4.4.5 Donation in the amount of \$1,000 from the Pirate Boosters for Dance Team music licensing

All voted aye. Motion approved.

5. **MAIN AGENDA:**

- 5.1 **Approve Auditing Services:** A motion was made by Member Dufault and seconded by Member Theis to approve Brady Martz & Associates, P.C. for our auditing services.

All voted aye. Motion approved.

CLERK: _____


Mike Theis

- 5.2 **Discuss Future Playground Plans:** A discussion was held on the future plans for the Highland Elementary School playground. No action was taken.

All voted aye. Motion approved.

- 5.3 **Europe Trip:** A motion was made by Member Dufault and seconded by Member Fee to approve a grade 11-12 grade Europe trip for the summer of 2026 at a cost of approximately \$5899 per student. This would be an 11-day trip to France, Germany and the Alps and there would be no cost to the District.

All voted aye. Motion approved.

- 5.4 **Policy Updates First Reading:** A first reading of the following updated policies was done. There was no action on this item as the second reading will happen at the regular Board meeting in April:

- 5.4.1 Policy 413 – Harassment and Violence
- 5.4.2 Policy 416 – Drug, Alcohol and Cannabis Testing
- 5.4.3 Policy 506 – Student Discipline
- 5.4.4 Policy 507 – Corporal Punishment & Prone Restraint
- 5.4.5 Policy 515 – Protection and Privacy of Pupil Records

- 5.5 **Policy Update:** A motion was made by Member Davidson and seconded by Member Dufault to approve the update to Policy 522 – Title IX Sex Nondiscrimination Policy as recommended by MSBA.

All voted aye. Motion approved.

ADDENDUM TO AGENDA:

- 5.6 **Coach Resignation:** A motion was made by Member Davidson and seconded by Member Fee to accept the resignation letter from Amanda Lien, Assistant Girls' Hockey Coach. (*letter on file in D.O.*)

All voted aye. Motion approved.

- 5.7 **Meeting Date Change:** A motion was made by Member Dufault and seconded by Member Theis to change the May meeting date from May 28, 2024 to Monday, May 20, 2024.

All voted aye. Motion approved.

CLERK: 
Mike Theis

- 5.8 **Superintendent Evaluation:** A summary of the Superintendent Evaluation was given. No action was taken.
- 5.9 **Teacher Leave of Absence Request:** A request from Jayne Nesvig, Elementary Teacher at Highland School requested a Leave of Absence for up to a five-year leave. The request was discussed and tabled until the April Board Meeting.
6. **REPORTS:**
- 6.1 **Administrative Reports**
- 6.1.1 Matt Torgerson/Cierra Hangsleben, CHS/CMS
 - 6.1.2 Chris Trostad, HES
 - 6.1.3 Denice Oliver, WES
 - 6.1.4 Kathy Stronstad, Special Services Director
- 6.2 **Superintendent's Report:** Randal Bergquist
7. **MEETING DATES:**
- 7.1 The next regular Board of Education Meeting is scheduled for Monday, April 22, 2024 at 5:00 p.m. at the Crookston High School Choir/Orchestra Room.
8. **ADJOURNMENT:**
Chairperson Fee adjourned the meeting at 5:22 pm.



Mike Theis, Clerk
Independent School District No. 593