

SCHOOL BOARD MINUTES
Crookston Public Schools
Independent School District #593
Monday, April 22, 2024 – 5:00 p.m.
Crookston High School Choir/Orchestra Room

1. **CALL TO ORDER:**

The meeting was called to order by Chairperson Frank Fee at 5:00 p.m.

Board Members Present: Dave Davidson, Patty Dillabough, Tim Dufault, Frank Fee,
Marcia Meine, Mike Theis

1.1 Pledge of Allegiance

1.2 Visitors/Non-Agenda Items

2. **APPROVAL OF AGENDA:**

2.1 **Additions or Corrections to Agenda:** The following corrections were made to the main agenda:

2.1.1 Add item 5.11 – Approve School Readiness Program for 2024-2025

2.1.2 Remove item 5.6.6 – Policy 522 – Title IX Sex Nondiscrimination Policy (already approved at previous meeting)

2.1.3 Add item 5.12 – Approve to give notice to All 4Learning Center to terminate land & building Lease

2.2 **Approval of Agenda:** A motion was made by Member Davidson and seconded by Member Dillabough to approve the main agenda as amended.

All voted aye. Motion approved.

3. **FEATURE PROGRAM**

3.1 Safe Route to Schools– Presented by: Tim Finseth

4. **CONSENT AGENDA:**

A motion was made by Member Dufault and seconded by Member Meine to approve the Consent Agenda which included the following items:

4.1 Approve prior minutes of Regular Meeting on March 25, 2024

4.2 Approve current bills as presented in the amount of \$883,194.49 which included the following amounts:

General:	\$830,075.59
Food Service:	21,284.94
Community Service:	835.38
Building Construction:	26,722.74
Debt Redemption:	3,700.00
Student Activities:	575.84

Total: \$883,194.49

BOARD CLERK


Mike Theis

- 4.3 Personnel Items:
- 4.3.1 Accept resignation letter from Denice Oliver, principal at WES, effective June 28, 2024. *(letter on file in D.O.)*
 - 4.3.2 Accept retirement letter from Greg Garmen, Head Boys' Basketball Coach, effective immediately. *(letter on file in D.O.)*
 - 4.3.3 Accept resignation letter from Jason Tangquist, Assistant Boys' Basketball Coach, effective immediately. *(letter on file in D.O.)*
 - 4.3.4 Accept resignation letter from Lon Boike, Assistant Boys' Basketball Coach, effective immediately *(letter on file in D.O.)*
 - 4.3.5 Accept resignation letter from Austin O'Hare, Assistant Boys' Basketball Coach, effective immediately. *(letter on file in D.O.)*
 - 4.3.6 Accept resignation letter from Brett Brenden, Science Teacher at CHS, effective May 31, 2024. *(letter on file in D.O.)*
 - 4.3.7 Accept resignation letter from Kathy Borkowski, Paraprofessional at CHS, effective immediately. *(letter on file in D.O.)*
 - 4.3.8 Accept resignation letter from Darin Zimmerman, Social Studies Teacher at CHS and Head Girls' Basketball Coach, effective May 31, 2024. *(letter on file in D.O.)*
 - 4.3.9 Approve employment of Kevin Helgeson as a Substitute Bus Driver, at \$25.00/hour on Step 1 of the Bus Driver Salary Schedule.
 - 4.3.10 Approve employment of Mike Theis as a substitute Bus Driver, at \$25.00/hour on Step 1 of the Bus Driver Salary Schedule.
- 4.4 Acceptance of Grants/Donations:
- 4.4.1 Accept donation from United Way in the amount of \$2,500 for the Summer Food Service Program
 - 4.4.2 Accept donation from the Crookston Youth Basketball Association (CYBA) in the amount of \$4,000 for the Boys' & Girls' Varsity BB programs
 - 4.4.3 Accept donation in the amount of \$1,000 from Kirk and Amy Luckow for a field trip donation for Junior High.
 - 4.4.4 Accept donation in the amount of \$300.00 from Kathie Barnes for a field trip donation for Junior High.

Five members voted aye. Member Theis abstained. Motion approved.

5. **MAIN AGENDA:**

- 5.1 **Leave of Absence Request:** A motion was made by Member Davidson and seconded by Member Dufault to approve a Leave of Absence request from Jayne Nesvig, 4th Grade Teacher at HES. *(letter on file)*

Members Davidson, Dufault and Fee voted aye. Members Dillabough, Meine and Theis voted against. Motion failed.

CLERK:


Mike Theis

- 5.2 Member Tim Dufault introduced the following resolution and moved its adoption, which motion was seconded by Member Meine

RESOLUTION RELATING TO PROPOSED PROPERTY TAX ABATEMENT FOR
PARKING LOT CONSTRUCTION AND RECONSTRUCTION PROJECTS; CALLING
PUBLIC HEARING

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 593 (Crookston), Minnesota (the District), as follows:

1. Proposed Property Tax Abatement.

The District, pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended, is authorized to grant an abatement of the property taxes imposed by the District on all properties within the District boundaries (collectively, the Property), if certain conditions are met, through the adoption of a resolution specifying the terms of the abatement. It has been proposed that the District undertake parking lot construction and reconstruction projects districtwide, which will enable District residents to continue to conveniently and safely access the adjacent District facilities, and benefiting the Property (the Improvements). In order to finance the Improvements, it has been proposed that the Board grant a property tax abatement on the Property in an amount not to exceed \$520,000 over ten (10) years (the Proposed Property Tax Abatement), and that this Board hold a public hearing on the Proposed Property Tax Abatement as required by Minnesota Statutes, Section 469.1813, subdivision 5.

2. Public Hearing.

A public hearing is hereby scheduled to be held on the Proposed Property Tax Abatement on Monday, May 20, 2024, at 5:00 p.m. at the Crookston High School, 402 Fisher Ave, Crookston, Minnesota 56716. The School District Clerk is hereby authorized and directed to cause notice of such public hearing in substantially the form of Exhibit A hereto to be published in the official newspaper of the District more than ten (10) days but less than thirty (30) days prior to the date of the hearing.

Upon vote being taken thereon, the following voted in favor thereof:

Davidson, Dillabough, Dufault, Fee, Meine, Theis

and the following voted against the same:

None

whereupon the resolution was declared duly passed and adopted.

- 5.3 **GASB Consulting:** A motion was made by Member Dillabough and seconded by Member Theis to approve the agreement with USI Consulting Group, Inc. (formerly known as Hildi, Inc.) for the District GASB consulting.

All voted aye. Motion approved

CLERK:


Mike Theis

- 5.4 **Benefit Consulting Agreement:** A motion was made by Member Theis and seconded by Member Dufault to approve the Agreement with National Insurance Services for benefits consulting for the non-certified groups and individuals for 2024-2025

All voted aye. Motion approved.

- 5.5 **Summer Programming:** A motion was made by Member Dillabough and seconded by Member Meine to approve the summer programming for music.
5.5.1 Summer Band
5.5.2 Summer Orchestra

All voted aye. Motion approved.

- 5.6 **Policy Updates:** A motion was made by Member Theis and seconded by Member Fee to approve the second reading of the following Policies as recommended by MSBA:
5.6.1 – Policy 413 – Harassment and Violence
5.6.2 – Policy 416 – Drug, Alcohol and Cannabis Testing
5.6.3 – Policy 506 – Student Discipline
5.6.4 – Policy 507 – Corporal Punishment & Prone Restraint
5.6.5 – Policy 515 – Protection and Privacy of Pupil Records

All voted aye. Motion approved.

- 5.7 **Staff Development Policy:** A motion was made by Member Davidson and seconded by Member Dillabough to approve the first reading of Policy 425 – Staff Development and Mentoring as recommended by MSBA and the Policy Committee.

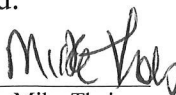
All voted aye. Motion approved.

- 5.8 **Academic District Calendar 24-25:** A motion was made by Member Meine and seconded by Member Fee to approve the District Calendar for School Year 2024-2025.

All voted aye. Motion approved.

- 5.9 **Girls' Swimming Program:** A motion was made by Member Theis and seconded by Member Fee to approve the discontinuation of the Girls' Swimming Program effective June 30, 2024.

All voted aye. Motion approved.

CLERK: 
Mike Theis

5.10 **Website Update:** An update was given by Supt. Bergquist on some issues regarding the District website. He is working with a few different companies to see what the options would be. No action was taken.

5.11 **School Readiness Program:** A motion was made by Member Fee and seconded by Member Dillabough to approve the School Readiness Program for School Year 2024-2025.

All voted aye. Motion approved.

5.12 **All 4 Learning Daycare:** A motion was made by Member Dillabough and seconded by Member Meine to approve the termination of the lease agreement for the All 4 Learning Child Care Center effective June 30, 2024.

All voted aye. Motion approved.

6. **REPORTS:**

6.1 **Administrative Reports**

6.1.1 Matt Torgerson/Cierra Hangsleben – CHS/CMS

6.1.2 Chris Trostad – HES

6.1.3 Denice Oliver – WES

6.1.4 Kathy Stronstad – Special Services Director

6.2 **Superintendent's Report:** Randal Bergquist

7. **MEETING DATES:**

7.1 The next regular Board of Education Meeting is scheduled for Monday, May 20, 2024 at 5:00 p.m. at the Crookston High School Choir/Orchestra Room.

8. **ADJOURNMENT:**

Chairperson Fee adjourned the meeting at 6:27 pm



Mike Theis, Clerk
Independent School District No. 593

CLERK: 
Mike Theis